



**OCEAN REEF SEA SPORTS CLUB INC.
MINUTES
MANAGEMENT MEETING
Wednesday 15th November 2023 Meeting No.29 at 7.00 p.m.**

COMMITTEE PRESENT:

| | |
|---------------------------|------------------------|
| Commodore (Chair) | Graham Hindley (GH) |
| Vice Commodore | Graham Cole (GC) |
| Vice Commodore | Erick Erhard (EE) |
| Secretary | Sheila Hearson (SH) |
| Rear Commodore Sailing | Andrew Hodgkinson (AH) |
| Rear Commodore Power Boat | Stephen Lazenby (SL) |
| Rear Commodore Social | Joanne Harfield (JH) |
| Rear Commodore Diving | Laurie Campbell (LC) |

OTHERS PRESENT

Manager – Kym Shephard (KS)
Out- going Commodore – Ken Woods (KW)
Sub Committee – Paul Phipps

APOLOGIES

| | |
|------------------------|-----------------|
| Treasurer | Geoff Taverner |
| Rear Commodore Angling | Francis McKeown |

NAMES/INITIALS

DECLARATIONS OF INTEREST

None

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Wednesday 18th October 2023 Confirmed by KW and seconded by JH

MATTERS ARISING FROM PREVIOUS MINUTES

| By | Description | Action | Owner | Due | Status |
|----|---|---|-------|---------|--|
| GH | Expectations of Committee members obligations | GH talked about his expectations from the Committee members | GH | Sept 23 | In Progress EH mentioned uniforms and said he felt that we need something more formal when attending other clubs, KS will look into ordering a few Club ties. |
| KW | Rewriting the Constitution | Making it more compact and reader friendly | KW | July 23 | In Progress JH is rewriting the Constitution in consultation with KW and SH. Rewriting the Constitution is becoming more complex and needs to be address issues such as risk management, harassment, we do not have the expertise, it was suggested that we use a Consultant. Meeting scheduled for 7 th December with Michelle Hall (Clubs WA) A vote by Committee was taken to pay \$1100 for a draft of new Constitution to be drawn up. LC suggested that necessary changes be highlighted in different colours so they are an indication that they were necessary in line with new Acts in place, so they could not be challenged at next General meeting. |
| GH | Query Poker membership | Discussed at last meeting as there was a letter advising people they could have a poker membership. Letter requesting grant to buy new equipment | GH | Sept 23 | In Progress Will canvas members if they want increase in Poker membership. Will put on Agenda at Half Yearly AGM. |

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|----|---|---|----|---------|--|
| | | | | | GC has canvassed the number of poker memberships and 40% of players were not members. Motion to be entered into Agenda for Half Yearly General meeting, must give 30 days notice. |
| LC | Bar manager on duty and not behind the bar | Have Manager free to deal with issues | LC | Sept 23 | Closed. Increased bar staff to free up manager to address any issues. Two- way radios have been purchased and will be issued to staff to help with communication |
| KS | Suggested The Tide magazine to be issued quarterly and to issue regular newsletters | Very time consuming and sometimes difficult to get all sections reports in time. Cost saving so can issue more hard copies | KS | Oct 23 | In Progress. Will consult with FM if he will be happy with this as Angling have a lot of input in the magazine |
| AH | Request for budget to support new racing lights (Pole) | Proposal was presented to the Committee | AH | Nov 23 | Closed. It was discussed and deemed necessary because it is a safety issue and can still be utilised when we move to the new Club house, as per proposal in the document submitted , a working budget of \$10k and a immediate spend of \$6.5k, was tabled and accepted by the Committee |
| KW | Form letter to be sent to Development WA to Address our concerns | Letter to be copied to City of Joondalup and other officials of the State and WA Government | KW | Nov 23 | In Progress Need to address schedule for hard stand and be very pointed about our concerns and demand a response. |
| GH | Member Information night planned for Monday 27 th November 7pm | To inform members of the progress of the current proposals and gauge members support | GH | Nov 23 | Bar to open at 6pm and GH will introduce the meeting |

TREASURERS REPORT

Not available for the meeting but will be emailed as soon as possible

| By | Description | Action | Owner | Due | Status |
|----|-------------|--------|-------|-----|--------|
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| | | | | | |

CLUB MANAGER'S REPORT

As tabled – Melbourne Cup event very successful day, need a few tweaks but was a fantastic day. Will address closing times for this type of event next time.

Proposed dates for Tide magazine for 2024 Jan-March, Apr-June, July-Sept, Oct-Dec

Events planned, outdoor Movie nights, Paint and Sip, Rodeo Night, Blues night, Woodstock Band night

Festoon lights installed by Rob and Leith on Sunday

Playground equipment is very unsteady and needs to be moved. Suggest a play boat would be good addition to the sand area

Office very busy with processing payment subscriptions, reminders going out triggered a big response

SECTION REPORTS

Angling – As tabled High light was the Angling presentation night.

Diving – As tabled. Karri valley trip very successful 23 attended.

Power Boating – Planning Australia day, stay overnight. Easter Jurien Bay

Sailing – As tabled. Spring series Race 3, 9 yachts racing, winner Leda who won fastest boat

Social – As tabled . Xmas Christmas party. Social has taken over all the sausage sizzles.

MARINE DEVELOPMENT REPORT – as tabled

| By | Description | Action | Owner | Due | Status |
|----|---|------------------------------------|-------|--------|--------|
| KW | Requested an update on the status of ramp closure as is overdue | Still waiting for response | KW | Nov 23 | |
| KW | Due to the huge cost blow out we are expecting CoJ to act on the extension of our lease to 2026 | We need a facility to re locate to | KW | Nov 23 | |

CORRESPONDENCE

| In | File No. | Issue | Action |
|-----|----------|-------|--------|
| | | | |
| | | | |
| Out | File No. | Issue | Action |
| | | | |

NEW MEMBERS

Membership count

Total paid up members 1379

Total unpaid members 295 with payments still being processed, there are a few payments without reference numbers so cannot be traced
 Committee has agreed that membership will be capped at 1600, will accept applications up to this total amount and anyone who attempts to pay their membership when this cap has been reached, their membership will be suspended and will be placed on a waitlist.

| By | Description | Action | Owner | Due | Status |
|----|---|--------|-------|--------|--|
| SH | 23 applications for membership for November | | SH | Nov 23 | Applications accepted plus the previous 32 October applications can now be processed |

NEW BUSINESS

| By | Description | Action | Owner | Due | Status |
|----|--|---|-------|--------|---|
| EE | The dive section would like to take control of the Dive compressor | Issues with people using it without paying and unsure if their cylinders are in date Would like to install security camera inside dive container | EE | Nov 23 | Safety issue, suggest two signatures for access for key to container and camera would be needed |
| SH | Vikram the security guy can keep data of visitors | If there is a spare lap top, details of visitors can be entered and can be checked for frequency of visits | SH | Nov 23 | KS suggested that the office has a spare lap top that could be used for this purpose, SL also offered a lap top |

| | | | | | |
|----|----------------------------|--|----|--------|-----------|
| GH | Table bookings for dine in | Must have membership number on table booking as there have been more no shows for big bookings | GH | Nov 23 | |
| GH | Membership | Review membership numbers | GH | Nov 23 | Addressed |

GC addressed a few issues that members have put to him, questioned if RSL were going to put money into the new Clubhouse, It is believed they will not put money into club but will still have same access to the new premises.

Members Draw, is it capped at \$5000? There is no mention in Constitution and will remain at \$5000

Complaints about bins positioned near entrance to the Club, request for them to be put behind fence and that area to be cleaned

Outside toilets to be opened automatically

Questioned why the galley does not take cash for meals

AH Queried the need for security at a friends 60th which was confirmed

Meeting closed at 9.00pm