



**OCEAN REEF SEA SPORTS CLUB INC.
MINUTES
MANAGEMENT MEETING
Wednesday 17th April 2024 Meeting No.33 at 7.00 p.m.**

COMMITTEE PRESENT:

Commodore (Chair)	Graham Hindley (GH)
Vice Commodore	Erick Erhard (EE)
Vice Commodore	Graeme Cole GC)
Treasurer	Geoff Tavener (GT)
Secretary	Sheila Hearson (SH)
Rear Commodore Sailing	Andrew Hodgkinson
Rear Commodore Power Boat	Stephen Lazenby (SL)
Rear Commodore Diving	Laurie Campbell (LC)

OTHERS PRESENT

Out- going Commodore – Ken Woods (KW)
Club Manager – Kym Shepherd (KS)

APOLOGIES

Rear Commodore Angling	Francis Mc Keown
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NAMES/INITIALS

DECLARATIONS OF INTEREST

None

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Wednesday 20st March 2024 Confirmed by LC and seconded by GC

MATTERS ARISING FROM PREVIOUS MINUTES

GH informed the Management Committee that Jo Hartfield had submitted her resignation as Rear Commodore Social, the position remains vacant

Jo has offered to volunteer for the events already planned.

By	Description	Action	Owner	Due	Status
GH	Interim manager	KS finishes in June to begin her maternity leave with possible return in February 2025	GH	Mar 24	In Progress. There was not a response to advertising for temporary position so decision made for Management Committee to help out and perhaps find a lower grade position to take pressure off the office staff. This decision was accepted by Committee and it was stipulated that business is communicated to all parties before any decisions are made.
KW	Rewriting the Constitution	Making it more compact and reader friendly	KW	July 23	In Progress Rewriting the Constitution, the draft has been sent out to rest of Committee for comment. LC pointed out two changes, when we go into new building the AGM can be broadcast electorally Concession and Temporary membership will under same category (short term membership) Suggest we ask Michelle to return to clarify changes especially the legal side. Secretary needs to receive new draft of constitution 60 days before AGM, and needs to be sent out to members 30 days before AGM Code of Conduct and Bye laws need to be reviewed to cover State and Federal guide lines Final draft needs to be finalised by next Management meeting.

					Require to look at changing Code of Conduct and By Laws to include Tobacco control, Harassment Policy, Health and Safety plan Suggest we have a Members night to introduce new Constitution
LC	Thursday meals	Increase price	LC	Mar 24	Closed GT reviewed takings and said no need for price interest
LC	WHS Audit	OSH procedures for club	LC	Mar 24	In Progress KS informed the Committee that they have inspected the club and will give proposal from these findings. The full Audit at cost of \$4000 as agreed by Committee. This will be stored with insurance policy for reference
SH	Query whether the club can claim compensation during construction works	Loss of revenue and cleaning, KW to investigate options	SH	Mar 24	In Progress KW said we have a few options, landlord has obligations to compensate and we need to inform CoJ of our intentions. It is necessary to track what is impacting the club, costs of cleaning, loss of revenue especially lack of wedding bookings, compare with last years bookings and withdrawal of boats from hard stand. KS questioned whether we will have to refund members fees if they are not happy with less facilities, suggested they can suspend their membership for two years. We might need to seek legal advice on compensation issues

TREASURERS REPORT

As tabled

Suggested that we invest \$300,00 in a term deposit, this was accepted by Management Committee

It was suggested that membership could be paid for by direct debit yearly so it is automatic renewal, GT will investigate if this option.

By	Description	Action	Owner	Due	Status

CLUB MANAGER'S REPORT

As tabled

Hard stand fence will be carried out by ADH Fencing. Install a new electric fence energizer.

Casino Night planned for May 25th has only sold 12 tickets and KS is looking if it can be cancelled

SECTION REPORTS

Angling – Decision made not to replace scales, local competition well attended

Diving – Cray competition with MAAC club and Hillary's was a great success and lots of good feedback from both clubs, thank you to Angling for assisting with scales

Power Boating – Trip to Jurien Bay was successful and thanks for Laurie for bringing his boat

Sailing – Summer season completed, future Alkimos races , boat ramp closure is a very concerning. Presentation night is 15th June.

Social –

MARINE DEVELOPMENT REPORT – as tabled

Still no plans for the hard stand, we will not relocate until we are given hard stand.

Dev WA suggested that we reduce kitchen and fit out deck to cut costs and meet their budget, we rejected this proposal and CoJ support our decision, we have given up land space, we will not give up any more

Georgio is trying to minimize impact to club but intends to close old car park before Anzac Day, have requested to hold off but reply was

time

schedule, if it is closed then members need to be informed prior so they can factor in time to walk up from new car park.

Significant function as the last time this event will occur at the Club and Dev WA need to be informed

By	Description	Action	Owner	Due	Status

CORRESPONDENCE

In	File No.	Issue	Action
Email Jo Hartfield	5184	Resignation from Rear Commodore Social	Letter of acceptance will be sent to Jo
Out	File No.	Issue	Action

NEW MEMBERS

Membership count 1712

From 1st January 2024 all unfinancial members will have to apply to the Committee to be reinstated.

By	Description	Action	Owner	Due	Status
SH	31 Nominations including last months nominations	21 nominations were accepted, all indicated that they were interested in Sports offered at the club	SH	AP 24	A new letter will be sent out to these new nominations informing them that there will be expectations to participate in the sports they have ticked by attending meetings and dine ins The other nominations will go on a waitlist

NEW BUSINESS

By	Description	Action	Owner	Due	Status
SL	Suggest alter Committee meeting time to 6.30pm	Some members have a long drive home	SL	Apr 24	AH said he could not attend at this time. The meeting time will remain at 7pm
GH	Ice fridge	Suggest have ice fridge for members to purchase ice	GH	Apr 24	Suggestion was rejected
GH	Mapping Harbour entrance		GH	Apr 24	Local resident requested we map out the entrance silt impacting the ocean, this was dismissed
SH	Funding for Quiz night	SH is willing to take over the Social fund raising 100 club and Meat raffle to support Quiz night and other social events	SH	Apr 24	This suggestion was accepted and Quiz night funding can continue

General Business

DOT
AH - New alcohol laws for boating, he pointed out that anyone who has control of boat has to be sober, SL suggested another Presentation to educate members on new legislation.

Meeting closed at 8.35pm