



**OCEAN REEF SEA SPORTS CLUB INC.
MINUTES
MANAGEMENT MEETING
Wednesday 20th March 2024 Meeting No.32 at 7.00 p.m.**

COMMITTEE PRESENT:

Commodore (Chair)	Graham Hindley (GH)
Vice Commodore	Erick Erhard (EE)
Treasurer	Geoff Tavener (GT)
Secretary	Sheila Hearson (SH)
Rear Commodore Sailing	Andrew Hodkinson
Rear Commodore Power Boat	Stephen Lazenby (SL)
Rear Commodore Diving	Laurie Campbell (LC)

OTHERS PRESENT

Out- going Commodore – Ken Woods (KW)
Paul Phipps

APOLOGIES

Vice Commodore	Graeme Cole
Rear Commodore Social	Joanne Harfield
Rear Commodore Angling	Francis Mc Keown
Representative for Angling	Chris Gaston
Manager	Kym Shepherd

NAMES/INITIALS

DECLARATIONS OF INTEREST

None

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Wednesday 21th February 2024 Confirmed by EE and seconded by LC

MATTERS ARISING FROM PREVIOUS MINUTES

By	Description	Action	Owner	Due	Status
GH	Interim manager	KS finishes in June to begin her maternity leave with possible return in February 2025	GH	Mar 24	<p>In Progress. The position is too much for Committee members to fill in for the period of time, will be advertised and short listed.</p> <p>AH requested good handover period, GH responded that KS is willing to keep in touch and advise</p>
KW	Rewriting the Constitution	Making it more compact and reader friendly	KW	July 23	<p>In Progress</p> <p>Rewriting the Constitution, first draft has been sent out and is being appraised by Committee members who attended the meeting. The draft has been sent out to rest of Committee for comment.</p> <p>Deadline for finalising it will be at April meeting. LC pointed out two changes, when we go into new building the AGM can be broadcast electorally Concession and Temporary membership will under same category (short term membership)</p> <p>Suggest we ask Michelle to return to clarify changes especially the legal side.</p> <p>Secretary needs to receive new draft of constitution 60 days before AGM, and needs to be sent out to members 30 days before AGM</p> <p>Code of Conduct and Bye laws need to be reviewed to cover State and Federal guide lines</p>

GH	Query Poker membership	Discussed at last meeting as there was a letter advising people they could have a poker membership. Letter requesting grant to buy new equipment	GH	Sept 23	Closed Motion to be entered into Agenda for Half Yearly General meeting, must give 30 days notice. If we do not have a quorum the motion will have to be delayed until AGM
KW	Form letter to be sent to Development WA to Address our concerns	Letter to be copied to City of Joondalup and other officials of the State and WA Government	KW	Nov 23	Closed Need to address schedule for hard stand and be very pointed about our concerns and demand a response. Letter has been sent but have received no reply
GH	AGM meeting 2024		GH	Mar 24	Suggesting Monday August 19 th 2024, with the 26 th pencilled if we do not receive a quorum
GC	Recycling	Needs to be organised	GC	Mar 24	Closed. LC is in charge of organising

TREASURERS REPORT

As tabled

By	Description	Action	Owner	Due	Status

CLUB MANAGER'S REPORT

SECTION REPORTS

Angling – As tabled

Diving – Point Peron trip well attended with lots of water activity, tri dives and successful dive trip with a Cray feast that evening

Power Boating – Trip planned for Easter weekend to Jurien Bay

Sailing – As Tabled, have to condense sailing activities due to ramp boat closure

Social –

MARINE DEVELOPMENT REPORT – as tabled

Recommendations

- **Georgio is not permitted to start any works on the ORSSC leased land until a plan is presented and approved by the ORSSC Committee**
- **If Georgio contractors are found on ORSSC lease they should be asked to leave and contact the Commodore**
- **ORSSC Office should prepare a site sign on process**
- **All Georgio contractors must sign on daily in the ORSSC registry and report to ORSSC office**
- **Any works on the ORSSC lease site can only be scheduled during ORSSC office hours**
- **Formally request CoJ to delay contractor access to non leased areas until after relocation**
- **Parking now restricted by fence**

By	Description	Action	Owner	Due	Status

CORRESPONDENCE

In	File No.	Issue	Action
	5183	Function price guidelines	Complaint concerning bar prices for functions. A policy needs to be implemented concerning guidelines Letter will be sent in response
Out	File No.	Issue	Action

NEW MEMBERS

Membership count 1678

From 1st January 2024 all unfinancial members will have to apply to the Committee to be reinstated.

By	Description	Action	Owner	Due	Status
SH	18 applications received, we accepted 57 Nominations and 33 have paid	Accepted applications that indicated they wish to be involved in sport sections, they will be informed of their obligation	SH	Mar 24	10 Applications accepted Query on payment deadline, all new applicants are invoiced with a 60 day deadline

NEW BUSINESS

By	Description	Action	Owner	Due	Status
LC	Thursday meals	Increase price to \$15-\$17	LC	Mar 24	GT requested that he would like to look at bar takings to see if it justifies price of meal. Discuss next meeting
LC	WHS Audit	OSH procedures for club	LC	Mar 24	OSH have procedures in place and will write out for cost of \$4000 and they cover everything. GT proposed motion to accept and AH seconded this motion and accepted by Committee
AH	Boat ramp access		AH	Mar 24	
AH	Cost of events for members	Cost is high especially for security	AH	Mar 24	Club will lose revenue Response is that we are required to have security whatever the circumstances

General Business

SH - queried whether we could request compensation from CoJ and Dev WA for loss of income regarding withdrawal from hard stands

Weddings bookings. KW suggested making a spread sheet and request boat cleaning and submitting

LC - discussed members still using club cards without a barcode, suggest email goes out to members with notice that no barcode no service

Bar staff need to be vigilant about checking memberships before serving even if it is time consuming

GH – Vikram will not be working after next weekend, do we still do membership checks? Suggested that Committee members on duty do

random door checks

Meeting closed at 8.35pm